

Appendix 4

Present:

Councillor Pauleen Grahame (Chair), Cllr Peter Gruen, Cllr Suzi Armitage, James Nundy (LCC - South East Area Management, minutes), Simon Harrison (West Yorkshire Police), Michelle Hunton (WYP), Leon Walters (LCC - Youth Service), S. Smith (Whinmoor Juniors), Rita Green (Whinmoor Bowling Club), Heather Jackson (Skelton Woods Environmental Group), Mechelle Myers (Wellington Hill Residents Association), Dave Armitage (LCC - Environmental action Team), Wendy Rogers (LCC - EAT), Pam Parker (Aire Valley Homes), John Holmes (LCC - YS)

Apologies:

John Clark (AVH), Mr Smith (resident), Janet White (resident)

1.0	Welcome, introductions and apologies	Action
1.1	Councillor Gruen welcomed everyone to the meeting, introductions around the table were made and the above apologies noted.	
1.2	The venue has been changed to Fieldhead Community Centre as it is a cost saving to the Council.	
1.3	There will be a trial period of a combined Forum and PACT meeting: <ul style="list-style-type: none"> • Hoped it will encourage more people to attend the PACT meeting • Cuts down on officer time at both meetings • Saves money for the Police If it doesn't work, we will go back to separate meetings	
2.0	PACT meeting for the Whinmoor area	
2.1	Simon Harrison and Michelle Hunton gave information from across the beat and answered questions: <ul style="list-style-type: none"> • Overall crime is down (with a slight rise before Christmas) • Vehicle crime up slightly • ASB level remained the same • Operation Hoody was a success, with the Police working well with LCC Youth Service and ASBU officers • The 'large crowds' of youths at Fieldhead shops mentioned at previous meetings could just tie in with people getting off the No.4 bus • Police stated the majority of young people they approach are perfectly reasonable in their attitude and talk to the Police • Police suggested looking into getting LeedsWatch CCTV installed across Whinmoor. JN to find out about the process, costs involved and report back to Cllr Gruen 	JN
3.0	Minutes of the meeting held on 11 October 2010	
3.1	(4.1) The last minutes stated that Swarcliffe and Stanks are the areas within the ward that suffer from the highest rates of crime, but it is worth noting that the levels are actually second best behind the Garforth &	

3.2	Swillington ward. Minutes otherwise agreed as an accurate record.	
4.0	Matters arising from those minutes	
4.1	<p>(2.2) CCTV system at Fieldhead shops</p> <ul style="list-style-type: none"> • CCTV signs have been provided – a legal requirement when cameras are in use • Re-set button now relocated • Camera angles can not be changed for wider coverage • Police are sorting out the IT issues on their side 	
4.2	<p>(8.2) Floodlighting for rugby pitches – update from Tony Stringwell (LCC - Parks and Countryside)</p> <ul style="list-style-type: none"> • Planning permission has now been granted for the floodlighting system and a plan for the floodlights was tabled, showing locations of posts • TS is arranging a meeting with the rugby club and contractor who provided the quote to see if the cost can be brought down and if the rugby club has some match funding to meet the full cost of the scheme • The Outer East Area Committee has approved £6,500 towards the cost of this project but the total cost of the scheme is nearer £10,000 	
4.3	<p>(8.2) Top sports pitch at Fieldhead Carr</p> <ul style="list-style-type: none"> • The drainage works were completed approximately three months ago. The state of the pitch is regularly monitored, but to date the pitches are playing much better and both TS and the rugby club are happy with the state of the pitch 	
5.0	10 minute open floor	
5.1	<p>LCC budgets</p> <p>Cllr Gruen gave an update on the council's requirement to save £90 million in 2011/12. This represents a saving of approximately 12% this year and 26% over the next four years. It will be a particularly hard time with everything being assessed and prioritized and savings made to 'back room' functions and reappraising some services.</p> <p>In discussion these points were made:</p> <ul style="list-style-type: none"> • A priority will be to keep protecting the vulnerable members of our communities • Assets will be used more intelligently • There will be no cuts in LCC funding for PCSOs • Will probably mean more potholes remain unfilled 	
5.2	<p>It was noted that three residents in the Hebden's area have had their kerbs lowered and extra long 'H-bars' painted on the carriageway. This has lead to a few issues with the residents policing the space in front of their properties and there have been a few arguments due to minor infringements.</p>	
6.0	Youth work in Whinmoor – John Holmes	
6.1	Opening remarks by Cllr Gruen: The Youth Service are under great pressure at the moment and the proposal set out by Neil Bowen is unacceptable to the ward councillors.	
6.2	Numbers attending the sessions are still good – they started in May 2010	

6.3	and the attendance was low to start with but is now regularly around 20-25. Worked with the Police during Operation Hoody.	
6.4	Working with Connexions and NEETs (young people Not in Education, Employment or Training)	
6.5	John has decided to take voluntary early redundancy and will be leaving in March 2011. The new youth work manager will start in April and will cover both the Cross Gates and Whinmoor ward and Temple Newsam ward.	
6.6	It was suggested that as more young people use the Community Centre than adults, a youth council could be established, along with senior members of the rugby clubs. <ul style="list-style-type: none"> • Leon to gauge interest with the young people 	LW
7.0	Environmental enforcement – Wendy Rogers and Dave Armitage	
7.1	Activity Report 11 October 2010 – 9 January 2011 The EAT has received 88 requests for action in the three month period. In addition the CEOs make weekly patrols of the Whinmoor area.	
7.2	The team have dealt with local environmental issues including: <ul style="list-style-type: none"> • neighbourhood noise nuisance, two noise abatement notices served in the Whinmoor area • issued 16 notices resulting in occupiers removing refuse from their gardens • taken legal action against five people for flytipping offences • issued £75 fixed penalty notices to people witnessed littering. Officers now trained up to issue fixed penalty notices to dog owners not clearing up after their animals • required occupiers to cut back overgrown hedges that were obstructing roads and footpaths • weekly referrals to LCC Cleansing to have any dumped waste and graffiti removed • monitoring of shops and Pendas Arms on White Laithe Approach to deal with commercial waste issues • issue of ASB and bonfires on wooded area by St Paul's Church of England school referred to LCC Parks & Countryside to clear land. Neighbourhood Policing Team also made aware of the issue 	
7.3	Picking up from the last forum, Wendy Rogers CEO has visited Mr Smith and Mrs Green and patrols the area weekly. If any other residents would like Wendy to call in on them to discuss any issues in their area please let us know. <ul style="list-style-type: none"> • Wendy is available on 07891 277 700 / wendy.rogers@leeds.gov.uk 	
7.4	It was noted that the land at the rear of Fieldhead shops belongs to Aire Valley Homes, so LCC Streetscene can't cleanse the area regularly. It should be done by the AVH estate caretakers via referrals as there isn't a programme for cleaning AVH land. <ul style="list-style-type: none"> • Pam Parker to email Cllr Gruen the maps of areas AVH cover and discuss further with Philip Arnett (AVH Environmental Manager) 	PP
7.5	It was queried whether more responsibility could be given to the local businesses to keep the area cleaner?	

8.0	Aire Valley Homes update – Pam Parker	
8.01	Arrears in the September to December period always increase with the run up to Christmas. The value is approximately £7,000 for the Whinmoor area (£40,000 across the whole of the city)	All
8.02	A benefits advisor is currently based in the housing office – available to give advice.	
8.03	The turnover in the sheltered complex is steady.	
8.04	The under-occupancy scheme has had a taker recently.	
8.05	In the last quarter there have been 12 re-lets.	
8.06	There are two void properties at the moment.	
8.07	One property is under notice to terminate.	
8.08	Open ASB cases dropped from eight to seven this quarter. The closed case was due to the person moving out of the area. The remaining seven cases are to do with flytipping, vehicles, noise nuisance or ASB issues.	
8.09	Monthly walkabouts are ongoing. Residents are welcome to come along, but there haven't been any takers as yet. The next walkabouts are scheduled for January and March. Please contact the housing office if you are interested in taking part.	
8.10	Communal area rubbish is being tackled at the moment.	
8.11	<p>Baildon garages – the action log has been updated. The current costing is in the region of £41,000 to demolish, re-instate and mark out.</p> <ul style="list-style-type: none"> • Area Panel have approved in principle • Asset Management have been approached for funding • Planning consent is required • An update will be available at the next forum 	
9.0	Any Other Business and date of next meeting	
9.1	<p>Fieldhead Community Centre</p> <ul style="list-style-type: none"> • Councillor Armitage was thanked for cleaning the chairs before the meeting took place • Damage to the recently redecorated walls was noted – James to arrange a meeting between Cllr Gruen, users, Area Management and Property Maintenance to address current issues at the Centre • Management Committee said to be on its last legs • Issues with the caretaking and cleaning are also being addressed 	JN
9.2	<p>Next meeting Scheduled for 6pm, Tuesday 12 April 2011 at Fieldhead Community Centre.</p>	